



sixth street community center

June 2023

OPEN POSITION: FOOD JUSTICE COORDINATOR (PT, HOURLY)

Sixth Street Community Center is looking for a new Food Justice Coordinator to manage our Community Supported Agriculture (CSA) program and Emergency Food Distribution Program beginning July 10, 2023.

This is a part-time position 8-12 hours per week. \$25/hour, non-exempt

Responsibilities include:

- Plan, organize, and run Community Supported Agriculture and Emergency Food Distribution Programs.
- Develop/design promotional materials and perform various marketing and outreach initiatives with emphasis on low-income and vulnerable communities to expand healthy food access in the Lower East Side.
- Communicate/interact with participating farmers, community partners and community members in the city.
- Process member registrations and payments.
- Manage volunteers and on the ground volunteer shifts
- Manage Community Center CSA website and related social media platforms.
- Document each program (photos, reports, summaries)
- Coordinate, and develop as needed, CSA member committees which are required for members to participate in as part of the program. Committees include site management, events, food justice, outreach and newsletter/website.
- Maintain strong collaborations between the CSA and other Sixth Street programs including the Youth Program, Teen Climate Justice Program, Emergency Food Distribution Program and our Mutual Aid Kitchen Project.
- Develop partnerships with local community organizations and stakeholders that are also working on food access, food justice and urban sustainability initiatives.
- Participate in food justice/food sovereignty advocacy on behalf of Sixth Street Community Center.

Day of Pick-Up Responsibilities:

- Coordinate food delivery with farm and/or community partners
- Manage and organize volunteers
- Unload delivery truck and set up produce.
- Set up attractive welcome table for CSA members and to engage community members on SSCC's CSA and other programs.
- Count up vegetables and fruits; create amounts for members to pick up (CSA) or volunteers to distribute (Emergency Food)

- Oversee pick-up hours: Tuesdays, 4pm – 8pm for Summer/Fall; Every other Wednesday, 4pm – 8pm for Winter/Spring
- Engage with CSA members, serve as a welcoming/friendly representative of the center, answer questions.
- Sell SSCC Merchandise along with other CSA market items.
- Clean-up and break-down of site at end of night.

Qualifications

- Strong interest and knowledge in food justice and expanding food access in underserved communities.
- Community organizing, advocacy or other related experience (at least one year).
- Track record for increasing membership base a plus.
- Strong commitment to social and racial justice.
- Excellent written & verbal communication skills required.
- Spanish speaking/bilingual a plus.
- Excellent people skills.

Sixth Street CSA has been in existence since 1996, and our members consistently have access to some of the freshest and best quality produce available. From June to November, our partner Hepworth Farms in the Hudson Valley, New York, provides over 200 varieties of fruits, vegetables, and herbs. In 2016 Sixth Street CSA was named the best CSA in New York City by the Village Voice. Due to popular demand, in 2002 Sixth Street CSA began offering winter and spring shares, in addition to the traditional summer share, from Norwich Meadows Farms, The Farm Bridge, and other distributors.

Interested candidates please send a cover letter and your resume to info@sixthstreetcenter.org

Indicate “Food Justice Coordinator” in the subject line.

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